

STAT PREPARED BY:  DATE PREP: 2-11-70

HUMAN RESOURCES SYSTEMS  
TASK SCHEDULE & ESTIMATE

HRS-FORM 1

DATE SUBMITTED FOR REVIEW: 13 Feb 70

REVIEWED BY: ☒ DATE REVIEW: 2/16/70

**NO HRS-FORM 2  
REQUIRED**

Page 1 of 1

STAT SYSTEM: STAFFING

PROJECT: 

Phase : Study

TYPE

MAN DAYS  
TO  
COMPLETE

START

COMPLETE

TASK  
RESPONSI-  
BILITYASSIGNED  
PERSONNEL

TASK DEFINITION

SA P

ESTM ACT

SCHED.

ACT.

SCHED.

ACT.

2.1 Summarize Results of General  
Phase Presentation

The General Phase presentation was  
given by  HRS Task  
Force Leader, and is assumed to be  
complete.

PREPARED BY: <input type="text"/>		DATE PREP: 2-11-70		HUMAN RESOURCES SYSTEMS TASK SCHEDULE & ESTIMATE				HRS-FORM 1							
DATE SUBMITTED FOR REVIEW: 13 Feb 70				NO HRS-FORM 2 REQUIRED						Page 1 of 1					
REVIEWED BY:		DATE REVIEW: 2/16/70													
SYSTEM: STAFFING															
PROJECT: <input type="text"/>															
Phase : Study				TYPE SA P		MAN DAYS TO COMPLETE ESTM ACT		START SCHED. ACT.		COMPLETE SCHED. ACT.		TASK RESPONSI- BILITY		ASSIGNED PERSONNEL	
TASK DEFINITION															
2.2 Organize Existing Documentation				X		1		2-24-70		2-24-70					
Review, organize, and file existing documentation that has previously been gathered on the <input type="text"/> project, in the appropriate tabs of <input type="text"/> project control manuals A & B.															

STAFF PREPARED BY: <input type="text"/>	DATE PREP: 2-11-70	HUMAN RESOURCES SYSTEMS TASK SCHEDULE & ESTIMATE				HRS-FORM 1			
DATE SUBMITTED FOR REVIEW: 13 Feb 70		NO HRS-FORM 2 REQUIRED				Page 1 of 1			
REVIEWED BY: <input checked="" type="checkbox"/>	DATE REVIEW: 2/16/70								
SYSTEM: STAFFING									
STAFF PROJECT: <input type="text"/>	Phase : Study	TYPE	MAN DAYS TO COMPLETE	START		COMPLETE		TASK RESPONSI- BILITY	ASSIGNED PERSONNEL
TASK DEFINITION		SA	P	ESTM	ACT	SCHED.	ACT.	SCHED.	STAT ACT.
2.3 Collect Sample Documents		X		1		2-25-70		2-25-70	
STAT Contact <input type="text"/> M&P Branch/OCS, to collect any additional documents that have been acquired since the General Phase presentation.									

DATE PREP: 2-11-70		HUMAN RESOURCES SYSTEMS TASK SCHEDULE & ESTIMATE				HRS-FORM 1							
DATE SUBMITTED FOR REVIEW: 13 FEB 70						Page 1 of 1							
REVIEWED BY: (1) DATE REVIEW: 2/16/70		NO HRS-FORM 2 REQUIRED											
SYSTEM: STAFFING													
PROJECT: [ ]													
Phase : Study													
TASK DEFINITION		TYPE		MAN DAYS TO COMPLETE		START		COMPLETE		TASK RESPONSIBILITY		ASSIGNED PERSONNEL	
		SA	P	ESTM	ACT	SCHED.	ACT.	SCHED.	ACT.				
2.4 Summarize Present Project		X		2		2-26-70		2-27-70					
A. Have discussions with [ ] and [ ] M&P Branch/OCS, to determine status of present project, since it is not currently in a production mode.													
B. Prepare a general systems flow-chart of the [ ] project.													

PREPARED BY: <input type="text"/>		DATE PREP: 2-11-70		HUMAN RESOURCES SYSTEMS TASK SCHEDULE & ESTIMATE				HRS-FORM 1	
DATE SUBMITTED FOR REVIEW: 13 FEB 70				NO HRS-FORM 2 REQUIRED				Page 1 of 1	
REVIEWED BY: <input checked="" type="checkbox"/>		DATE REVIEW: 2/16/70							
SYSTEM: STAFFING									
PROJECT: <input type="text"/>									
Phase : Study		TYPE SA P		MAN DAYS TO COMPLETE ESTM ACT		START SCHED. ACT.		COMPLETE SCHED. STAT. ACT.	
TASK DEFINITION								TASK RESPONSIBILITY ASSIGNED PERSONNEL	
2.5 Management Presentation				3		3-2-70		3-3-70	
Finalize summary of the present project and brief management as required.								<input type="text"/>	